

## Semesterticket Committee FAQ

### 1. **How much is the Semesterticket fee? What can I get back?**

The Semesterticket<sup>1</sup> fee is only a part of the "Sozialbeitrag", currently it is about 185 € per semester. This is the maximum amount the committee can refund. What else is paid from the "Sozialbeitrag" is explained by the financial department at <https://www.asta-bonn.de/Finanzreferat>

### 2. **In what cases can I get the semester ticket fee refunded?**

There are several regulated reasons, these are

1. study-related (!) stay outside the contract area (at least 3 months)
2. final thesis/doctorate outside the contract area
3. already existing job ticket
4. already existing possibility of use due to disability
5. Exmatriculation during the semester (proportionate refund for the time not immatriculated)
6. social hardship (financial hardship)
7. urgent family reasons
8. immatriculation through no fault of one's own only possible after the start of the semester (proportionate refund for the time not immatriculated)

Other reasons for application must be particularly well explained. The committee decides here on a case-by-case basis whether the semester ticket fee will be refunded.

Pregnancy/childcare alone is not a regulated reason for application (e.g. child-care costs)

### 3. **What is a social hardship case?**

A social hardship case exists for students with very little money. The limit depends on the basic needs of BaföG recipients. Those who have less than 90% of these basic needs per month (currently less than 377.10 €) can expect full reimbursement. For the calculation, all income is added and the warm rent (maximum 385 €) as well as self-paid health insurance costs are subtracted. Further costs can be subtracted in individual cases. In case of having children of your own, additional expenses can be included in the calculation.

### 4. **Can I apply for a refund because of the Corona pandemic and its consequences?**

No, the Corona pandemic alone, its consequences and the resulting stays outside the contract territory are not a reason for application. What you can still do: 1. check whether another reason for application is fulfilled, e.g. a social case of hardship. 2. if you are still enrolled only because of postponed exams, you can ask the Student Secretariat directly after the exams upon exmatriculation. Those who are exmatriculated before the start of the lecture will receive a full refund of their "Sozialbeitrag" from the Student Secretariat. If this is no longer possible, an application can be submitted to us.

ATTENTION: After exmatriculation, the semester ticket can no longer be used.

### 5. **May I apply for a refund if I waive the semester ticket or do not use it?**

No. The Semester Ticket is only so cheap because it is a solidarity ticket and is obligatory for all students. A refund is only possible for the reasons mentioned above.

### 6. **Where can I find the application forms?**

On this page below. (Link)

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<sup>1</sup> What is the Semester Ticket and what can I do with it?

With the Semesterticket you can use public transport free of charge. It is usually automatically included in your student card. The mobility advisor of the ASTA will answer your questions here [https://www.asta-bonn.de/Mobilität\\_\(Studiticket\)](https://www.asta-bonn.de/Mobilität_(Studiticket)) and here <https://www.asta-bonn.de/Studiticket>

7. **By when do I have to submit an application?**

The application deadline is November 10 in the winter semester and May 10 in the summer semester. The committee is entitled to reject applications that are late through the fault of your own.

8. **May I submit applications online?**

No. However, applications can be printed out, signed and scanned and then sent via e-mail as a PDF (!) file.

9. **To whom do I send my application?**

Paper applications can be dropped into the AStA Letter Box outside of the building, handed in at room 5 in the AStA or sent to:

Semester ticket refund  
c/o AStA Uni Bonn  
Nassestraße 11  
53113 Bonn

Alternatively, applications can be sent as PDF to [stre@asta.uni-bonn.de](mailto:stre@asta.uni-bonn.de).

10. **What happens if my application is incomplete?**

The Semesterticket Committee or its administrator will contact you and request missing documents.

11. **Who decides on my application?**

Applications are decided by the Semesterticket Committee<sup>2</sup> or its administrator.

12. **On what basis will my application be decided?**

The basis is the „guideline for the work of the Semesterticket Committee of the Student Parliament at the RFWU Bonn - Semesterticket Guideline (RLST)“. The name is long and complicated, therefore it is usually referred to as RLST.

It can be found here <https://www.sp.uni-bonn.de/dokumente/idx/>

13. **I have not heard anything for a long time. How long does the decision take?**

Every semester a few hundred applications are received, so the decision can take until the end of the relevant semester. As soon as the application has been decided, a letter of response will be sent out. If documents are missing in the application, we will contact you. Unfortunately, we are not able to inform you about the current status of the application.

14. **I am not satisfied with the decision of my application. What can I do?**

If you have any questions regarding the decision, please contact the committee at [stre@asta.unibonn.de](mailto:stre@asta.unibonn.de).

It is of course also possible to appeal against the decision. More information on this can be found in the information on legal action on the notification.

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<sup>2</sup> The Committee is a gremium of the student parliament. The Committee or its administrator decides on the refund of the semester ticket fee if students apply for it.